PRTL - Provider Training List

This screen displays, in reverse chronological order, all training events specific to a provider/facility.

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CAFSPRTL                    PROVIDER TRAINING LIST          02/27/2007    16:00
USER ID : CS4566                                                  PAGE NO:   1
PROV NO : 0007109   001     PROV NAME: MAHONEY SEAN AND SUSANNE
                            FACIL NAME: MAHONEY SEAN AND SUSANNE


TO SELECT, ENTER I=INQUIRE, M=MODIFY, D=DELETE OR C=COPY
DISPLAY ONLY CAPS ID :
START FROM DATE :                       TRAINING CODES :


            TNG                             LIC
SEL  DATE   CD  TRAINING TYPE    CAPS-ID  NO  LICENSEE NAME              HOURS
  _  02/27/07 CPR CARDIO PULMONARY 00010946 001 MAHONEY, SEAN              4
  _  02/27/07 CPR CARDIO PULMONARY 00010945 002 MAHONEY, SUSANNE           4











                                                                  PATH: █
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Field Descriptions (F12) indicates code lookup is available.

PROV NO (F12)
Enter the provider number of the provider you wish to add or view training events for.

PROV NAME
This field will display the name of the provider whose ID is entered in the PROV NO field.

FACIL NAME
This field will display the name of the facility whose ID is entered in the PROV NO field.

DISPLAY ONLY CAPS ID (F12)
Enter the CAPS ID of the specific provider person you want to view training events for.
If this field is blank, PRTL will display training events for all persons associated to the provider/facility.

START FROM DATE
Enter a specific date you want to view training events for. *All training events from the entered date to current date will be displayed.*

TRAINING CODES (F12)
Enter the specific training codes you want to view training events for. *All training events for the entered codes will be displayed. Up to five (5) codes can be entered.*

SEL
Enter "I" if you want to inquire on a training event, "M" if you want to modify a training event, "D" if you want to delete a training event or "C" if you want to copy a training event to another provider person.

DATE
This field will display the date the training event was completed.

TNG CD
This field will display the code for the training event.

TRAINING TYPE
This field will display the description of the training code displayed in the TNG CD field.

CAPS-ID
This field will display the CAPS ID of the person who completed the training event.

LIC NO
This field will display the licensee number of the person who completed the training event. *001=specific to Director, 002=specific to Contact; all other associated persons will have licensee numbers not equal to 001 or 002.*

LICENSEE NAME
This field will display the name of the person whose CAPS ID is displayed in the CAPS ID field and whose licensee number is displayed in the LIC NO field.

HOURS
This field will display the total number of hours completed for the training event.

Additional Information

To copy training details from one person to another person, select the training event with a "C" (copy) and press SHIFT+F4 to confirm. You will be taken to the PRTD (Provider Training Detail) screen where you can enter the CAPS ID or licensee number for the new person. All other details will be copied from the selected training event.